

### ATLANTIC CORPORATION OF WILMINGTON, INC 401(K) PROFIT SHARING PLAN AND TRUST

Principal Life Insurance Company Des Moines, IA 50306-9394

You may designate your beneficiary either online at principal.com or by completing the below form. Follow these steps to name your beneficiary(ies): 1) Complete the Personal Information section.

2) Select one of the beneficiary choices (Choice A, Choice B, or Choice C). See Page 3 for more detailed instructions and examples. 3) Name your beneficiary(ies) on Page 2. 4) Sign the form at the bottom of Page 2. 5) Return the beneficiary form to Principal Life Insurance Company and keep a copy for your records.

# Beneficiary Form

Retirement Plan Beneficiary
Designation

Contract/Plan ID Number 7-05098 CTD01304

	A Charles of the Char		ARTON DESCRIPTION			No. of Concession, Name of Street, or other Designation, Name of Street, Name	THE PERSON NAMED IN	THE RESERVE
Personal Information	(please print with blad	ck ink)						
Name (Last)	(First)			(MI)	Phone N	Number		
					(	_)		_
Address					Email A	ddress		
								_
City		State	Zip		Social S	ecurity N	umber	
								-
		15 TE						
My Beneficiary Choice	CS (pick one)							
☐ Choice A: Single Participan								
I am not married and designate the indivi I marry, this designation is void one year	dual(s) named on Pag after my marriage (so	ge 2 of thi me plans	s form to re specify a sh	eceive death norter period	benefits fro ).	m the pla	n. I understar	nd if
Choice B: Married with Spot I am married and designate my spouse na	ouse as Sole Ber amed on Page 2 of thi	neficiar is form to	<b>y</b> (spouse' receive all	s <i>signature is</i> death benefit	s not requir s from the	<i>ed)</i> plan/cont	tract.	
Choice C: Married with Spotthe Qualified Preretirement Survivor Annual	ouse Not as Sole uity (QPSA) consent a	e Prima at the end	iry Bene of this form	<b>ficiary</b> [Sp .]	ouse's sigr	nature RE	QUIRED — re	view
I am married and designate the individual provisions. Note: If you are married and designature must be witnessed again consent to this in writing at the state.	lo not name your spo by a plan representati rt of the plan year in v	ouse as the ive or not which you	e sole prima ary public. reach age	ary beneficiar If you are you 35 for this de	y, your spo unger than signation t	ouse must age 35, y o remain	sign the conse our spouse me effect.	ent ust
Notice to spouse: In signing, you are also	, , ,							
By checking this box, I agree only to the be Spouse's Signature (must be witnessed by			-	se cannot cnar	nge the ben <b>Date</b>	eficiary wit	nout my consei	π.
X			•			/	_ /	
	epresentative or y Public Signature				Date			
//X					\ <u>-</u>	/	_ /	
(Check if applicable) I certify that my located. <i>Note: If your spouse cannot be lot to the satisfaction of the plan representati</i>	cated, check this box	and have	it witnesse	sent. I will no ed by the plan	tify the pla	n sponso ative. It mi	r if my spouse ust be establis	is <b>hed</b>
I certify that spousal consent cannot be of Plan Representative Signature	btained because spou	ise canno	t be located	l.	Date			
Χ						/	_ /	

# Beneficiary Form

# Naming My Beneficiary(ies)

Before completing, please read the instructions, examples and Qualified Preretirement Survivor Annuity notice information on this form. You may name one or more primary and/or contingent beneficiaries. If you need more space to name beneficiaries or name a Trust, Testamentary Trust, or minor children (custodian for minors), please attach a separate list that you have signed and dated. Note: Unless otherwise provided, if two or more beneficiaries are named, the proceeds shall be paid to the named beneficiaries, or to the survivor or survivors, in equal shares.

Name (primary beneficiary[ies])	Date of Birth	Date of Birth Relationship		Social Security Number	
Address	//City			State	ZIP
Name (primary beneficiary[ies])	Date of Birth	Relationship	Social Security	Number	Percent
	//				
Address	City			State	ZIP
If primary beneficiary(ies) is In most circumstances, your contingent and the death benefit has not been paid	t beneficiary(ies) will only			beneficiar	y predeceases you
Name (contingent beneficiary[ies])	Date of Birth	Relationship	Social Security	Number -	Percent
Address	City			State	ZIP
Name (contingent beneficiary[ies])	Date of Birth	Relationship	Social Security		Percent
Address	,,City			State	ZIP
Name Change					
Change my name from:		y name to:		Date /	/
Reason: Married Divorce	Other - provide reas				
My Signature					
This designation revokes all prior desi My Signature (Required) X	ignations made under t	he retirement pla	nn. Date /	/	
UNDER THE PENALTIES OF PERJURY, I co	ertify by my signature tha		ation on this benefic	iary design	nation form is



#### Instructions

Read carefully before completing this form. To be sure death benefits are paid as you wish, follow these guidelines:

Use Choice A If you are not married.

Use Choice B If you are married and want all death benefits from the plan paid to your spouse. Your spouse does not have to sign the form.

Use Choice C

If you are married and want death benefits paid to someone other than your spouse, in addition to your spouse, or to a trust or estate. Your spouse must sign the spouse's consent on this form. This

signature must be witnessed by a plan representative or notary public.

**You may name one or more contingent beneficiaries.** If you need more space to name beneficiaries or name a Trust, Testamentary Trust, or minor children (custodian for minors), please attach a separate list that you have signed and dated.

**Be sure you sign and date the form.** Keep a copy of this form for your records. If you do not date the form, the designation will become effective the day it's received by your plan sponsor or Principal Life Insurance Company depending upon plan provisions.

If your marital status changes, review your beneficiary designation to be sure it meets these requirements. If your name changes, complete the Name Change section of this form.

## **Examples of Naming Beneficiaries**

Be sure to use given names such as "Mary M. Doe," not "Mrs. John Doe," and include the address and relationship of the beneficiary or beneficiaries to the participant. If you need more space to name beneficiaries or name a Trust, Testamentary Trust, or minor children (custodian for minors), please attach a separate list that you have signed and dated. The following examples may be helpful to you:

	Name	Relationship	<b>Social Security Number</b>	Address	Amount/Percent
One Primary Beneficiary	Mary M. Doe	Sister	###-##-###	xxxxxxxxxx	100%
Two Primary Beneficiaries	Jane J. Doe John J. Doe or to the survivor	Mother ###-#### Father ###-####		XXXXXXXXXX XXXXXXXXXX	50% 50%
One Primary Beneficiary and One Contingent	Jane J. Doe if living; otherwise to John J. Doe	Spouse Son	###-##-### ###-##-####	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	100%
Estate	My Estate				100%
Trust	ABC Bank and Trust Co.	(Trust Name)	successor in trust under established (Date of Trust Agreement)	xxxxxxxxx	100%
Testamentary Trust (Trust established within the participant's will)	John J. Doe/ Trust created by the Last Will and ABC Bank Testament of the participant			xxxxxxxxx	100%
Children & Grandchildren (if beneficiary is a minor, use sample wording shown below)	Jane J. Doe William J. Doe If any of my childre portions the share	their parent wou	###-##-### ###-##-### e, the surviving children of a lld have received, if living. If r go to the survivor or survivo	no child of a decea	sed child survives,
Minor Children (custodian for minor)	become payable to (UTMA), such proc	a beneficiary wheeds shall be pai	aughter, equally, or to the sun is a minor as defined in the difference of the frank Doe as custodian to Doe under the Iowa UTMA.	e Iowa Uniform Tr	ansfers to Minors Act



### Qualified Preretirement Survivor Annuity (QPSA) Notice

If your spouse has a vested account in a retirement plan, federal law requires that you receive a special death benefit if your spouse dies before beginning to receive retirement benefits (or, if earlier, before the beginning of the period for which the retirement benefits are paid).

If you have been married to your spouse for at least one year (some plans may specify a shorter time period), you have the right to receive this payment for your life beginning after your spouse dies. The special death benefit is often called a qualified preretirement survivor annuity (QPSA). This death benefit will automatically be paid in a lump sum rather than as a QPSA if the value of the death benefit is \$5,000\* or less.

If the lump-sum value of the death benefit is greater than \$5,000, the death benefit will be paid in the form of a QPSA. Other options may be available. The actual amount of the QPSA benefit will vary depending on the vested account balance, your age and the cost to purchase the benefit.

Your right to the QPSA benefit provided by federal law cannot be taken away unless you agree to give up that benefit. If you agree, your spouse can choose to have all or part of the death benefits paid to someone else. The person your spouse chooses to receive the death benefit is usually called the beneficiary. As an example, if you agree, your spouse can have the death benefit paid to his or her children instead of you.

**Example:** Pat and Robin Doe agree that Robin will not receive the QPSA benefit. Pat and Robin also decide that half of the death benefit that is paid from Pat's vested account will be paid to Robin, and half of the death benefit will be paid to Pat and Robin's child, Chris. The total death benefit is \$200 per month. After Pat dies, the plan will pay \$100 a month to Robin for the rest of Robin's life. Chris will also receive payments from the plan as long as he lives. Chris will receive less than \$100 a month because Chris, being younger than Robin, is expected to receive payments over a longer period.

Your choice to give up the QPSA benefit must be voluntary. It is your personal decision if you want to give up the right. If you sign this agreement, your spouse can choose the beneficiary who will receive the death benefit without telling you and without getting your agreement. Your spouse can change the beneficiary at any time before he or she begins receiving benefits or dies. You have the right to agree to allow your spouse to select only a particular beneficiary. If you want to allow your spouse to select only a particular beneficiary, check the box in Choice C under My Beneficiary Choices section, which will limit the beneficiary choice to the one designated on this form.

You can agree to give up all or part of the QPSA benefit. If you do so, the plan will pay you the part of the benefit you did not give up, and pay the remaining part of the benefit to the person or persons selected by your spouse.

You can change your mind with respect to giving up your right to the QPSA benefit until the date your spouse dies. After that date, you cannot change this agreement. If you change your mind, you must notify the plan administrator in writing that you want to revoke the consent you give on this form.

You may lose your right to the QPSA benefit if your spouse and you become legally separated or divorced even if you do not sign this agreement. However, if you become legally separated or divorced, you might be able to get a special court order called a qualified domestic relations order (QDRO) that specifically protects your rights to receive the QPSA benefit or that gives you other benefits under this plan. If you are thinking about separating or getting a divorce, you should get legal advice on your rights to benefits from the plan.

### **QPSA Spousal Consent and Agreement**

I understand that I have a right to a QPSA benefit from my spouse's retirement account (see prior section for explanation of QPSA benefit) if my spouse dies prior to receiving retirement benefits — or if earlier, before the beginning of the period for which the retirement benefits are paid. I also understand that if the value of the QPSA benefit is \$5,000\* or less, the plan will pay the benefit to me in one lump-sum payment.

I agree to give up my right to the QPSA death benefit and to allow my spouse to choose another beneficiary to receive some or all of that benefit. I understand that by signing this agreement, my spouse can choose any beneficiary without telling me and without my consent agreement unless I limit my spouse's choice to the particular beneficiary by checking the appropriate box in the My Beneficiary Choices section of this form. If I do not check this box, I understand that my spouse can change the beneficiary at any time before retirement benefits begin without telling me and without getting my approval.

I understand I do not have to sign this agreement. I am signing this agreement voluntarily. If I do not sign this agreement, I will receive the QPSA benefit if my spouse dies before beginning to receive retirement benefits – or, if earlier, before the beginning of the period for which the retirement benefits are paid. I understand that if the value of the QPSA benefit is \$5,000\* or less, the plan will pay the benefit to me in one lump-sum payment.

Insurance products and plan administrative services are provided by Principal Life Insurance Company, a member of the Principal Financial Group®, Des Moines, IA 50392.

\* Your plan can specify a lower dollar amount.